

TRIAD HIGH SCHOOL STUDENT/PARENT HANDBOOK 2021-2022



Vision Statement

Teaching and learning at Triad Local Schools will empower students to become collaborative problem solvers and empathetic contributors to society.

Mission Statement

Triad Local Schools will provide a safe and supportive environment where each child's unique strengths, challenges, and differences are celebrated. Through compassionate teaching and learning, all students will achieve at their fullest potential.

Triad High School

8099 Brush Lake Road, North Lewisburg, Ohio 43060

Telephone: 937-826-3771 Fax: 937-826-2002

High School Principal: Mr. Doug Lowery ext. 2003

lowryd@triadk12.org

School Secretary: Mrs. Cheryl Coleman, ext. 2001

colemanc@triadk12.org

School Counselor: Mrs. Kacy Moore, ext. 2004

moorek@triadk12.org

This handbook needs to be read carefully by all parents. Older students need to read it as well. Parents please go over all aspects of the handbook with your children. In Final Forms, there will be a place where both the student and the parent must sign and verify that the handbook has been read. In addition, the Triad Local School District acceptable use form must be signed. Please understand that your signature verifies you have read and understand the handbook and any applicable policies. This form is to be completed and ready for review by your child's homeroom teacher no later than August 30th.

**If you, your child or a child you know needs help or is in crisis,
please text 4hope to 741741**

TABLE OF CONTENTS

Academic and Graduation Requirements	pg. 6-7
Alcohol, Tobacco and Drugs, Random Drug Testing	pg. 7-8
Appointments	pg. 8
Athletic Eligibility	pg. 8
Attendance	pg. 8-10
Attendance Extra-Curricular	pg. 9-10
Attendance Requirements	pg. 10
Backpacks, Book Bags, Tote Bags	pg. 10
Bullying	pg. 10-11
Bus Conduct, Discipline, Videotapes	pg. 11-12
Cell Phones	pg. 12
Change of Address of Phone	pg. 13
Cheating	pg. 13
Chromebooks	pg. 13
College Credit Plus Program	pg. 13
College Visitation	pg. 13
Communicable Diseases	pg. 13-14
Credit Flex Program	pg. 14
Dance Guidelines	pg. 14
Directory Information	pg. 14
Discipline	pg. 14-18
Dress	pg. 19
Due Process	pg. 19
Early Graduation	pg. 19
Eighteen Year Olds	pg. 19
Electronics	pg. 19
Emergency Release Forms	pg. 20
Equal Education Opportunity	pg. 6
Exams	pg. 20
Extra-Curricular Activities	pg. 20-21
Fees	pg. 21
Field Trips	pg. 21
Food & Drink	pg. 21
Forward	pg. 6
Foster Care	pg. 22
Free & Reduced Lunch	pg. 22
Fund Raising	pg. 22
Grading System	pg. 22-23
Harassment	pg. 23-24
Hazing	pg. 24
Homeless Students	pg. 24
High School Time Schedule	Appendix A (page 36)
Honor Code	pg. 34-35
Honors Diploma	pg. 24
Honor Roll	pg. 24

Introduction	pg. 4
Lockers	pg. 25
Lost and Found	pg. 25
Lunch/Breakfast	pg. 25
Make-up Work	pg. 25
Media Center	pg. 25-26
Medications	pg. 26
National Honor Society	pg. 27-28
Ohio Hi Point JVS	pg. 28
One Hour Delay Schedule	pg. 36
One Hour Early Release Schedule	pg. 36
Online Learning	pg. 28
Positive Behavior	pg. 29
PA Announcements	pg. 29
PDA	pg. 29
Remaining After School	pg. 29
Schedule Changes	pg. 29
Schedule Sheets	pg. 29
Search & Seizure	pg. 30
Student Parking Regulations	pg. 30
Student Congress Elections	pg. 30-31
Student Responsibilities	pg. 31
Student Services	pg. 31
Students Valuables	pg. 31
Student Well Being	pg. 31-32
Study Hall Rules	pg. 32
Surveillance Cameras	pg. 32
Tardies/Early Sign-Outs	pg. 32
Telephone	pg. 32
Textbooks	pg. 32
Triad Spirit Page	pg. 5
Two Hour Delay Schedule	pg. 36
Vacation	pg. 33
Valedictorian/Salutatorian	pg. 33
Weather Emergencies/Cancellations	pg. 33
Withdrawal from School	pg. 33
Work Permits	pg. 33

WELCOME TO TRIAD HIGH SCHOOL

The policies and procedures in this handbook were developed to ensure that each student will experience a variety of educational experiences that will prepare them to meet with a successful future. Each student enrolled at Triad High School is entitled to his or her fullest development in all areas of learning and experience. The development of our students is the center of our thinking and all of our endeavors; the student's welfare is our central purpose for building a foundation for success.

The policies and information contained in this handbook are an effort on behalf of the administration and the faculty to provide students with guidelines relating to school life. This information has been carefully prepared and presented to clarify rules as they apply to the students of Triad High School. The handbook will be of great value in helping students adjust to our school and become an intricate part of it.

The ultimate purpose of education is to help students become effective citizens in a democracy. The development and acceptance of the responsibilities and obligations of good citizenship will enable students to participate in the world of tomorrow. We hope that all students will participate in our varied activities and thus find within our school, the experiences that will prepare them to live a better life and finally take their place in this complex society. Remember, success in school is directly proportional to effort.

To the parents "Our Partners in Education": From now until your student leaves Triad High School, we will provide grade cards each grading period, and have parent/teacher conferences each semester. We make every effort to keep you informed, if you have any questions and concerns or if you simply need to discuss something in more detail, feel free to call the school office or come in personally. Please refer to the district website for additional information.

Mr. Doug Lowery
Principal

TRIAD HIGH SCHOOL'S SPIRIT PAGE

OUR SCHOOL SPIRIT PHILOSOPHY MAY BE DIVIDED INTO THREE CATEGORIES:

1. COURTESY – toward teachers, fellow students and officials
2. PRIDE – is everything our school endeavors to accomplish and has accomplished
3. SPORTSMANSHIP – the ability to win and lose gracefully

OUR MASCOT: The Cardinal

OUR COLORS: Red, White and Black

OUR ALMA MATER:

Oh, Triad High, we praise thy name,
Thy spirit never ends.
'Though years may pass and mem'ries fade,
Still our devotion will remain.

For the knowledge that you gave to us
Shall be with us throughout our days.
Oh, Triad High, we sing your praise
And hold you forever dear.

OUR SCHOOL FIGHT SONG:

We are the students of Triad High
We have the vision that will reach the sky.
And when we smile we smile the winning way.
Wherever you may go, you'll recognize us and you'll say
Now there's a school I'd like to know
That's got that good ole spirit, pep and go.
And just to play with them is such a treat
Can't be beat
Triad High, Hey!!!

OUR CONFERENCE:

The Ohio Heritage Conference, established in 2001, is made up of Catholic Central, Cedarville, Fairbanks, Greenon, Greenview, Madison-Plains, Mechanicsburg, Northeastern, Southeastern, Triad and West Jefferson, West Liberty-Salem. In 2016, the OHC voted to expand to a 12 member school conference and Fairbanks, Greenon, Madison-Plains and West Jefferson joined. The purpose of the OHC is to promote fair and wholesome competition and educational experiences among member schools; to promote sportsmanship at contests; to regulate and award championships in interscholastic activities as recognized by the OHC; to promote uniformity in the arrangement and control of all contests; to protect the mutual interests of the members of the association; and to develop and encourage the qualities of generosity, respect, fair play and genuine concern for others among students, staff members and fans.”

FORWARD

This student handbook was developed to answer many of the commonly asked questions that you and your parents may have during the school year and to provide specific information about certain Board policies and procedures. Please take the time to become familiar with the important information contained in this handbook and keep the handbook available for frequent reference by you and your parents. If you have any questions that are not addressed in this handbook, you are encouraged to talk to your teachers or the building principal. This handbook replaces all prior handbooks and other written material on the same subjects. This handbook does not equate to an irrevocable contractual commitment to the student, but only reflects the current status of the Board's policies and the school's rules as of August 1, 2019. If any of the policies or administrative guidelines referenced herein are revised, the language in the most current policy or administrative guideline prevails. Copies of current Board policies and administrative guidelines are available from the building principal and on the district's website.

EQUAL EDUCATION OPPORTUNITY

The Triad Local School District provides an equal opportunity for all students. Any person who believes he/she has been discriminated against on the basis of his/her race, color, disability, religion, gender, or national origin while at school or a school activity should immediately contact the school district's compliance officer:

Morgan Fagnani

Director of Curriculum and Instruction

937-826-4961 ext. 4108

Erin Webb

Director of Special Education / Gifted Services

937-826-4961 ext. 4107

ACADEMIC AND GRADUATION REQUIREMENTS:

1. Students are reminded that they must schedule classes for all periods each semester and they are only allowed to schedule one study hall per semester.
2. Students must earn 22 credits to graduate.

Of that number student's credits must be distributed as follows:

English = 4 c.u.

Social Studies = 3 c.u.

Science = 3 c.u.

Math = 4 c.u.

P. E. = 1/2 c.u. (2 PE classes)

Business/Computer Technology = 1 c.u.

Health = 1/2 c.u.

Total CORE required 16 c.u.s

3. Student Classification: It is recommended that students earn the number of credits listed below in order to complete their high school career in four years.
Sophomore Classification – 5 credits
Junior Classification – 11 credits
Senior Classification – 17 credits
4. Students wanting to attend Ohio Hi Point should have earned 9 credits by the end of their Sophomore year. JVS students would be required to earn the 16 CORE credits. If they remain at the JVS to complete their two-year program they would need 21 credits to graduate. A half of credit of Social Studies will be waived if students complete their 2-year requirement program at the JVS. If a student returns from the JVS and does not complete their program they must earn 22 credits required of all home-school students. JVS students would **not** be required to track their electives.

5. Students in the Developmentally Handicapped program will be required to earn the 16 CORE credits.
6. Credit Flex Plus Students must have 22 credits in order to graduate.
7. Questions regarding early graduation should be directed to the guidance counselor.
8. Students must also meet all state requirements including testing. There are various pathways to earn your diploma based on which year you will graduate. Please see Appendix
9. Students must complete all requirements for graduation and have all fees paid in order to participate in the commencement ceremony. The commencement ceremony is a privilege and not a right for students to participate.

ALCOHOL, TOBACCO AND DRUGS

1. A student shall not possess, use or transmit any alcoholic beverages, dangerous or controlled drugs, counterfeit drugs, narcotics, inhalants, or volatile liquids. The students shall not possess any paraphernalia (this includes T-shirts) that relate to or advertise the use of alcoholic beverages, dangerous or controlled drugs, counterfeit drugs, narcotics, inhalants or volatile liquids, tobacco and vapes/electronic cigarettes. This rule applies in school buildings, school grounds, school buses, and/or during school activities

A. First Offense

- 1) Parent notification and consultation emphasizing available guidance services.
- 2) Police notification
- 3) Suspension from school for ten days with possible recommendation for expulsion. The student will be ineligible to participate in athletics or extra-curricular activities for the remainder of the season or an equivalent amount of time for other activities.
- 4) Drivers' license or permit will be revoked. (Effective 05/02/90 per H.B. 104).

B. Second Offense

- 1) Parent notification and consultation emphasizing available guidance services.
- 2) Police notification.
- 3) Expulsion from school. The student will be ineligible to participate in athletics for the remainder of the school year.

2. Any student caught possessing, smoking or using tobacco in the school buildings, on the school grounds, in the buses, or at any other time and place where school administrators have jurisdiction over students, will be suspended

A. Maximum disciplinary action:

- 1) First **offense** – Three days suspension
- 2) Second **offense** – Five days suspension
- 3) Third **offense** – Ten days suspension

3. In addition to the above rules, students participating in extra-curricular activities such as athletics, cheerleading, or band, are also governed by these specific rules.
4. At the discretion of the principal, a student may be referred to the Teen Intervene Program in lieu of a suspension.

COUNTERFEIT CONTROLLED SUBSTANCES

According to Amended House Bill #535, a person can be arrested, indicted and convicted for “making, selling and possessing counterfeit drugs and related tools.”

1. A counterfeit controlled substance is defined as:

- A. Any drug that bears, or whose container, or label bears a trademark, trade name or other identifying mark used without

authorization of the owner or rights to such a trademark, trade name or identifying mark.

- B. Any unmarked or unlabeled substance that is represented to be a controlled substance manufactured, processed, packed, or distributed.
 - C. Any substance that is represented to be a controlled substance but is not a controlled substance or is a different controlled substance.
 - D. Any substance other than a controlled substance that a reasonable person would believe to be a controlled substance because of its similarity in shape, size, and color, or its markings, labeling, packaging, distribution, or price for which it is sold or being offered for sale.
2. No student shall knowingly possess any counterfeit controlled substance, nor shall any student knowingly make, sell, or offer for sale, give, package, or deliver a counterfeit controlled substance.
 3. No student shall directly or indirectly represent a counterfeit controlled substance as a controlled substance by describing, either in words or conduct, its effects associated with the use of a controlled substance.
 4. No student shall directly or indirectly falsely represent a counterfeit controlled substance as a controlled substance. Under this new code a student who for example boasts of having marijuana while in fact it is only oregano could be subject to disciplinary action.

APPOINTMENTS

Students must not leave the building during the school day without first reporting to the principal's office. Appointments with Doctors, Dentists, etc. should be made outside school hours if possible. If it is necessary to schedule an appointment during school hours, a note signed by a parent must be brought to the principal's office in the morning. A "Permit to Leave School" will then be issued to the student. A parent/guardian should sign students out in the office. When it is time for students to leave, they will be called to the office. The student must return this permit to the office (after it has been signed by the doctor, etc.) when he/she returns to school. Students should sign in at the office when they return to school. Every effort should be made to limit the time away from school during an appointment.

ATHLETIC ELIGIBILITY

- 1) To be eligible to participate in athletics at the beginning of the sports season, the student must have passed 5 one credit courses or the equivalent, in the preceding 9 week grading period and maintain a 1.50 GPA.
- 2) A student who is declared ineligible at the end of a nine-week grading period during a sports season will be ineligible until the end of that grading period.
- 3) Must meet all other requirements set forth in the Triad Athletic policy.

ATTENDANCE

Establishing a pattern of good attendance will benefit the student in school and in the workplace. Attendance is important in the development of a high quality work ethic, which will be a significant factor in a student's success with future employers. One of the most important work habits that employers look for in hiring and promoting a person is his/her dependability in coming to work every day on time. This is a habit that the school wants to help students develop as early as possible. Beginning with the 2018-2019 school year, attendance is now based on hours instead of days. Students may be excused for **52** hours per school year, (8 school days). The State Department of Education dictates that a student may be excused from school for the following reasons:

1. personal illness

2. medical, dental or legal appointments
3. serious illness in the immediate family
4. death in the family
5. work within the home (within limits)
6. religious holidays
7. emergency or circumstances that constitute a good and sufficient reason for missing school.
8. quarantine of the home
9. vacation with prior notice given to the principal, (limited to 35 hours of the 56 hours allotted by policy,

Unexcused absences include (but are not limited to) the following:

- | | |
|-------------------|---|
| A. car trouble | G. haircut and beauty shop appointments |
| B. oversleeping | H. suspension from school |
| C. missed the bus | I. Truancy |
| D. baby-sitting | J. hunting |
| E. shopping | K. other absences not listed as excused |
| F. stayed up late | |

The High School office requires medical documentation within 48 hours. If the office has not been contacted regarding a student absence, the staff will contact every number on a student's Emergency Medical Form until we have spoken to someone in person. With the changes in state law, the school will contact parents regarding excessive absences, utilize the county attendance officer, when appropriate, hold attendance mediation hearings and will file charges with the Champaign County Juvenile Court as needed. The school has the right to initiate attendance mediation and/or file with the court if a student has met one of the following categories:

- 30 or more consecutive hours;
- 42 or more hours in one month; or
- 72 hours or more in a school year

If a student is less than 16 minutes tardy to school, the student will be assigned a tardy. If a student is tardy for more than 16 minutes, a ½ hour of absence will be charged. For every four tardies, one hour of absence will be charged to that student, which will count as part of the 56 hours a student is allowed to be absent.

****NOTE:** Students who exceed the **52** hours of excused absences, (excluding medical excuses), may be assigned to detention to make-up hours or they may lose credit for their classes.

****NOTE:** If a student has excessive unexcused absences/truancy, the school will contact the Bureau of Motor Vehicles and a student's driver's license may be suspended.

****NOTE:** If a student transfer to Triad from another Champaign County school, the number of hours they have missed will transfer with them.

ATTENDANCE – EXTRA CURRICULAR AND CO-CURRICULAR

Any student who reports to school late (after 11:00AM) will not be eligible to participate in any extra-curricular activity that night. This will affect the following activities to be specific. This rule applies to students who are under suspension or expulsion from school or whose absence is unexcused.

1. Athletic teams (boys and girls)
2. Dances, meetings, etc.

3. Clubs or organizations
4. Plays
5. Any other school-sponsored activities not covered in the above four.

The only exception to the above would be as follows:

1. Student has a doctor's appointment and returns with a note from that office
2. Dental appointment and is covered by a note
3. Driver training appointment dealing with testing for permits or license and covered by a parent note
4. Other good and just causes approved in advance
5. Attendance at co-curricular activities is exempt from this requirement.

ATTENDANCE REQUIREMENTS (Triad Board Policy 9.193)

1. Charges may be filed in juvenile court against students who accumulate 30 consecutive unexcused hours; 42 unexcused hours in one month or 72 unexcused hours during the academic year.
2. A student may have **52 excused hours** using a parent note in one school year (**including vacation**). Any additional hours of absence must be accompanied by a medical excuse. Failure to produce such an excuse within 48 hours of the student's return will result in denial of credit. **Unexcused hours of absences will count toward the accumulation of excused hours of absences.**
3. After 35 hours of consecutive medically excused absences home tutoring procedures need to be discussed with the principal.
4. Vacation days count as excused absences if the total number of days used for this type of absence does not exceed 35 hours per year. If a student takes 35 vacation hours in one semester and misses another day due to illness the student will be at the limit of days they can miss per semester.
5. The school reserves the right to contact the county attendance officer to make home visits at any time.

PLEASE NOTE: The limitations will also apply to individual courses on the student's schedule. For example, if a student is absent only from his/her first period class due to numerous reasons, he/she may lose credit for this particular course when the prescribed limits are reached. Students who exceed board policy limitations on the number of absences may lose driver's license or permit according to HB 204. Students who have an excused absence will be required to make up work missed in each class. Grades will be withheld in case make up work is not turned in. Students will get the number of days they missed to complete make-up work. It is the student's responsibility to obtain all make-up work from his/her teachers immediately upon return to school. Failure to obtain make up work is not an excuse for not doing missed assignments. **Students who are absent because of field trips are responsible for completing and submitting work by the original due date.**

BACKPACKS, BOOK BAGS, LARGE TOTE BAGS

For safety purposes, all backpacks, book bags, large tote bags, etc. must be stored in the student's locker upon arrival and remain there until the end of the school day. The office will have clear carrying bags available for purchase for students to transport their chrome book.

BULLYING

Harassment, intimidation, or bullying, in accordance with House Bill 276 and House Bill 116, means any intentional written, verbal, graphic or physical act including electronically transmitted acts i.e., internet, cell phone, personal digital assistant, or wireless hand-held device, either overt or covert, by a student or group of

students toward other students/school personnel with the intent to harass, intimidate, injure, threaten, ridicule, or humiliate. Such behaviors are prohibited on or immediately adjacent to school grounds, at any school sponsored activity or on school provided transportation, that a reasonable person under the circumstances should know will have the effect of:

A. Causing mental or physical harm to the other student/school personnel including placing an individual in reasonable fear of physical harm and/or damaging of students' personal property; **and**,

B. Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student/school personnel.

In accordance with state law, Triad High School has implemented the Olweus Bullying Prevention Program. This program uses the following four rules:

Rule 1: We will not bully others.

Rule 2: We will try to help students who are bullied.

Rule 3: We will try to include students who are left out.

Rule 4: If we know that somebody is being bullied, we will tell an adult at school and an adult at home.

BUS CONDUCT

Students who are riding to and from school on District provided transportation must follow all basic safety rules. This applies to school-owned buses as well as any contracted transportation. The driver may assign seating or direct students in any reasonable manner to maintain transportation safety. Students must comply with the following basic safety rules:

Prior to Loading (on the road and at school):

Each student shall

Be on time at the designated loading zone 5 minutes prior to scheduled stop;

Stay off the road at all times while walking to and waiting for school transportation;

Line up single file off the roadway to enter;

Wait until the school transportation is completely stopped before moving forward to enter;

Refrain from crossing a highway until the driver signals it is safe to cross;

Properly board and depart the vehicle;

Go immediately to a seat and be seated

It is the responsibility of the parents to inform the bus driver when their child will not be aboard school transportation. Drivers will not wait for students who are not at their designated stops on time.

During the Trip:

Each student shall

Remain seated while the school transportation is in motion;

Keep head, hands, arms, and legs inside the school transportation at all times;

Not push, shove or engage in scuffling;

Not litter in the school vehicle or throw anything in, into, or from the vehicle;

Keep books, packages, coats, and all other objects out of the aisle;

Be courteous to the driver and to other riders;

Not eat or play games, cards, etc;

Not use nuisance devices, (e.g., laser pointers) on the bus in a way that disrupts the safe transportation of students and/or endangers students or employees;

Not tamper with the school vehicle or any of its equipment (including, but not limited to emergency and/or safety equipment).

Exiting the School Vehicle:

Each student shall:

Remain seated until the vehicle has stopped;

Cross the road, when necessary, at least 10 feet in front of the vehicle, but only after the driver signals that it is safe;

Be alert to a possible danger signal from the driver.

The driver will not discharge students at places other than their regular stop at home or at school unless he/she has proper authorization from school officials.

BUS DISCIPLINE PROCEDURES:

- 1st Offense Write up for student to take home and have signed by parent and return to bus driver. A call from the transportation coordinator or bus driver will be made to the parent.
- 2nd Offense Letter will be sent home with copies of the conduct report and student may receive a one (1) hour detention after school.
- 3rd Offense Bus driver will give conduct report to transportation coordinator. The building principal will be notified and student may receive a three (3) day suspension of bus riding privileges.
- 4th Offense Bus driver will give conduct report to the transportation coordinator. The building principal will be notified and student may receive a five (5) day suspension of bus riding privileges.
- 5th Offense Bus driver will give conduct report to the transportation coordinator. The building principal will be notified and the student will be called to the office to meet with the principal and transportation coordinator. The student may receive a ten (10) day suspension of bus riding privileges.
- 6th Offense Bus driver will give conduct report to the transportation coordinator. The building principal will be notified and the student will be called to the office to meet with the principal and the transportation coordinator. The student may receive a suspension of bus riding privileges for the remainder of the school year.

NOTE: Depending on the severity and/or type of the infraction, the building principal has the authority to use the building discipline code and its stated consequences.

BUS VIDEOTAPES

The Board of Education has installed video cameras on school buses to monitor student behavior. If a student misbehaves on a bus and his/her actions are recorded on a videotape, the tape will be submitted to the Principal and may be used as evidence of misbehavior.

CELL PHONES/ELECTRONIC DEVICES: Cell phones, Ipods, and other electronic devices are permissible in the building with the expectation that they are **turned off and out of sight during the school day. If a student violates this policy during the school day, they will receive a warning. A second offense will require a student to keep their cell phone off and in their locker. A third offense would ban that student from having a cell phone while at school.**

If a student would text parents asking to be picked up from school without the office's consent will be considered unexcused and a violation of the school's policy. Parents: please remember that some situations using the cell phone or electronic device, such as to take unauthorized pictures, pictures taken in the restroom, or harassment with the phone, can be considered a more serious offense that can lead to level III or IV consequences and could lead to legal action under state law.

CHANGE OF ADDRESS OR PHONE

Students are asked to notify the office anytime they have a change in their address, phone number or if there is a change in custodial parent guardianship. The parent/guardian is required to complete a “Change of Address” form and submit it to the high school office. This form is available on the district website.

CHEATING

See “Honor Code.”

CHROMEBOOK RULES

Please refer to Final Forms.

COLLEGE CREDIT PLUS

Any student in grades 7 through 12 may enroll in a postsecondary program provided he/she meets the requirements established by law and by the participating college or university. A student may be denied high school credit for any portions of or for the entire class if taken during a period of expulsion. Further information is available in the Guidance Office.

COLLEGE VISITATIONS:

Visitations to schools of higher learning are limited to two in the junior year and three during the senior year. These must be set up and approved by the counselor prior to the visitation. (No college visitations are permitted after April 30th unless prior approval from the Guidance Office is obtained). Juniors are allowed two excused college visits per year. Seniors are allowed three excused college visits per year. College visits do **not** count towards a student’s attendance. Both juniors and seniors must arrange college visits that are to be during the school week through the guidance office. No more than four (4) students may visit a college as a group in one day. If a student has failed a course during a semester he or she may not schedule a college visit during that semester. **Make-up work is handled according to the field trip policy.** College visitations may be denied if students have a poor attendance pattern. A signed document from the college must be returned to the school in order for the absence to be excused. Students need to notify teachers at least one week in advance of a planned college visit.

COMMUNICABLE DISEASES

Casual-Contact: Because a school has a high concentration of people, it is necessary to take specific measures when the health or safety of the group is at risk. The school’s professional staff may remove or isolate a student who has been ill or has been exposed to a communicable disease or highly-transient pest, such as lice.

Specific communicable diseases include diphtheria, scarlet fever, strep infections, whooping cough, mumps, measles, rubella, and other conditions indicated by local and state health departments.

Any removal will be limited to the contagious period as specified in the school’s administrative guidelines.

Non Casual-Contact: The school district has an obligation to protect staff and students from non-casual contact communicable diseases. When a non casual-contact communicable disease is suspected, the student’s health will be reviewed by a panel of resource people, including the county health department. The school will protect the privacy of the person affected and those in contact with the affected person. Students and staff will be permitted to remain in school unless there is definitive evidence to warrant exclusion.

Non-casual contact communicable diseases include sexually transmitted diseases, AIDS, ARC-AIDS Related

Complex, HIV, Hepatitis B, and other diseases that may be specified by the state board of health. As required by Federal law, parents will be requested to have their child's blood checked for HIV and HBV when the child bleeds at school and students or staff members are exposed to the blood. Any testing is subject to laws protecting confidentiality.

CREDIT FLEX PROGRAM: Any student or parent that is interested in learning about the credit flex program should visit the district website or contact the guidance office.

DANCE GUIDELINES: The principal must approve ALL dances. Advisors and chaperones are responsible for the building and must clean-up the materials from the dance. No student over the age of 20 may attend a school dance. Any abusive or vulgar chants will cause the dance to be terminated. Chaperones have the authority to dismiss students from the dance at any time. All school rules apply at dances and proper dress attire is required. Once a student leaves the dance, he/she may not return unless authorized by a chaperone. Any student with multiple discipline referrals or behavioral infractions may NOT be allowed to attend dances. FACE TO FACE DANCING ONLY.

DIRECTORY INFORMATION/FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)

The school follows the guidelines of FERPA regarding all student records. Parents who do not want directory information released to college, universities and military recruiters should contact the Guidance Office. Directory information is as follows: student name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities/sports, height and weight (if a member of an athletic team), dates of attendance, date of graduation and awards received.

Directory information can be provided upon request to any individual, other than a for profit organization, even without the written consent of a parent. Parents may refuse to allow the school to disclose any or all "directory information" upon written notification to the school.

Other than directory information, access to all other student records is protected by FERPA and Ohio law. Except in limited circumstances as specifically defined in state and Federal law, the school district is prohibited from releasing confidential education records to any outside individual or organization without prior written consent of the parents, or the adult student, as well as those individuals who have matriculated and entered a postsecondary educational institution at any age.

Confidential records include test scores, psychological reports, behavioral data, disciplinary records, and communications with family and outside service providers.

Students and parents have the right to review and receive copies of all educational records.

Parents and adult students have the right to amend a student record when they believe that any of the information contained in the record is inaccurate, misleading or violates the student's privacy. A parent or adult student must request the amendment of a student record in writing and if the request is denied, the parent or adult student will be informed of his/her right to a hearing on the matter.

DISCIPLINE:

1.General Building Discipline

Teachers and administrators share the responsibility of maintaining discipline in hallways, restrooms, and other areas outside of the classroom. If teachers warn students about misbehavior while in these areas mentioned, it is expected that such misbehavior will cease. If the misbehavior continues the student may be referred to the office. For obvious safety reasons – running in the halls is considered unacceptable behavior. Repeat offenders may receive disciplinary consequences. **If a specific behavior or action is not listed**

below, it should not be assumed there is no consequence. This code of conduct is in effect while students are under the authority of school personnel or involved in any school activity. This includes but is not limited to school buses and property under control of school authorities, and while at interscholastic competitions, extracurricular events, or other school activities or programs. According to Section 3313.66 of the Ohio Revised Code, any inappropriate behavior directed toward an employee of a school district, even off school grounds, can be disciplined by that school district. The high school principal reserves the right to implement “No contact orders” between students if there are continued issues. If a student violates a “No contact order” a consequence may be assigned including charges filed with the Champaign County Sheriff.

TRIAD LOCAL SCHOOLS STUDENT CODE OF CONDUCT

Violation by a student of any one or more of the following rules on school grounds, at school activities and events off school grounds, and/or on school-owned transportation may result in disciplinary action, including, but not limited to warnings, loss of privileges, time out, detentions, suspension, emergency removal from class or school and/or expulsion. These rules are not meant to be all-inclusive; a building administrator may use other options if they are deemed more appropriate.

1. Disruption in School: A student will not, by use of violence, force, coercion, threat, harassment, insubordination or repeated acts of misbehavior cause disruption or obstruction to the educational process, including all curricular and extra-curricular activities.
2. Destruction of School or Private Property: A student will not cause or attempt to cause willful destruction or defacement of school or private property (including vehicles owned by the Board). Violations may also result in referral to legal authorities and/or other legal action.
3. Fighting, Assault and/or Threat: A student will not physically attack or threaten to attack any person. Violations may also result in referral to legal authorities and/or other legal action.
4. Dangerous Weapons, Instruments and Objects: A student will not possess, handle, transmit or conceal any object which might be considered a dangerous weapon or instrument used for dangerous purposes beyond their original intent capable of harming another person. Violations may also result in referral to legal authorities and/or other legal action.
5. Narcotics, Alcoholic Beverages and Drugs: A student will not possess, use, sell, transmit, conceal or be under the influence of any alcoholic beverage, dangerous drug, narcotic or any substance which causes physical or mental change. A student will not possess, use, sell, transmit, or conceal substances that could be construed as "look alike" drugs or drug paraphernalia. Violations may also result in referral to legal authorities and/or other legal action.
6. Smoking/ Tobacco: Students will not be permitted to smoke/use tobacco, or be in possession of smoking paraphernalia in school buildings, on school grounds or at any school-related activity. Violations may also result in referral to legal authorities and/or other legal action.
7. Profanity and/or Obscenity: A student will not, by written, oral, gestural or other means, annoy or humiliate others or disrupt the education process by using profanity or obscenity.
8. Truancy and Tardiness: A student will comply with the compulsory school attendance laws. When a student is absent from school without a legal excuse, he/she is truant or tardy. This includes

unexcused absences from study hall, class or any other properly assigned activity. Repeated tardiness is also considered a serious offense. Violations may also result in referral to legal authorities and/or other legal action.

9. Insubordination: A student will comply with all established rules and all directions of authorized school personnel during any period of time when the student is properly under the authority of the school. Failure to abide by established rules is insubordination.
10. Inappropriate Dress: A student will not dress or appear in a fashion that:
 - A. interferes with the student's health or welfare or the welfare of others, or
 - B. causes disruption or directly interferes with the educational process, or
 - C. violates the student dress code.
11. Theft: A student will not take or attempt to take into possession the public property or equipment of the school District or the personal property of another. Violations may also result in referral to legal authorities and/or other legal action.
12. Extortion: A student will not obtain or attempt to obtain another person's property, either by implied or expressed threat.
13. Forgery: A student will not falsify in writing the name of another person, times, dates, grades, addresses or other data on school forms or correspondence directed to the school.
14. Trespassing or Loitering: A student will not be present in a school building or on school grounds at unauthorized times when his/her presence may cause disruption of an activity, function or the educational process.
15. False Identification: A student will not use or attempt to use false identification to mislead school personnel.
16. Breaking and Entering: A student will not break and enter, or attempt to break and enter, school or private property either on school grounds or at any school activity, function or event off school grounds.
17. Academic Dishonesty: Students are expected to do their own work and to have their hard earned grades reflect their own work. To be responsible, one has to learn to become self reliant, honest, and trustworthy. Someone who relies on others to do the work or to give answers or copies the work of others lacks both responsibility and respect and is guilty of cheating and/or plagiarism. Cheating and plagiarism violate the code of conduct.
18. Harassment//Menacing/Intimidation or Other Degrading, Disgraceful, Discriminating and/or Racist Acts: Students shall not harass, intimidate, degrade, disgrace, disparage, discriminate, nor incite, provoke, or threaten against any other student or school employee or, through the commission of the aforementioned acts, otherwise disrupt the school environment. For this purpose, harassment or intimidation includes, but is not limited to: slurs; profanity; written information; denigrating remarks or actions; obscene gestures, the wearing or display of insignia, signs, buttons, clothing, or apparel; or other verbal, nonverbal or physical conduct including, but not limited to, those based on race, color, national origin, religion, sexual orientation, handicap or age. Violations may also result in referral to legal authorities and/or other legal action.
19. Hazing, Teasing, Bullying, and/or Dating Violence: Students shall not haze, tease, bully, and/or dating violence others based on, but not limited to, physical appearance, race, color, national origin,

religion, sex, sexual orientation, handicap or age. Hazing, bullying and /or dating violence can include many different behaviors. Examples of conduct that could constitute prohibited behaviors include, but are not limited to:

1. Physical violence and/or attacks;
2. Threats, taunts and intimidation through words and/or gestures;
3. Extortion, damage or stealing of money and/or possessions;
4. Exclusion from the peer group or spreading rumors;
5. Repetitive and hostile behavior done with the intent to harm others through the use of information and communication technologies and other web-based/online sites (also known as cyberbullying) such as the following:
 - A. Posting slurs on web sites, social networking sites, blogs or personal online journals;
 - B. Sending abusive or threatening emails, web site postings or comments and instant messages;
 - C. Using camera phones to take embarrassing photographs or videos of students and/or distributing or posting the photos or videos online.
 - D. Using web sites, social networking sites, blogs, personal online journals, e-mails or instant messages to circulate gossip and rumors to other students.
6. Excluding others from an online group by falsely reporting them for inappropriate language to internet service providers.

In evaluating whether conduct constitutes hazing or bullying, special attention is paid to the words chosen or the actions taken, whether such conduct occurred in front of others or was communicated to others, how the perpetrator interacted with the victim and the motivation, either admitted or appropriately inferred. Violations may also result in referral to legal authorities and/or other legal action.

20. Sexual Harassment/Inappropriate Physical Contact: All persons associated with the District, including, but not limited to, the Board, the administration, the staff and the students, are expected to conduct themselves at all times so as to provide an atmosphere free from sexual harassment. Sexual harassment, whether verbal or nonverbal, occurring inside or outside of District buildings, on other District-owned property or at schoolsponsored social functions/activities, is illegal and unacceptable and will not be tolerated. Any person who engages in sexual harassment while acting as a member of the school community is in violation of this policy.

The Superintendent will be notified of any sexual harassment that directly involves physical contact.

Definition of Sexual Harassment: Unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature may constitute sexual harassment when:

1. submission to such conduct is made, either explicitly or implicitly, a term or condition of a person's employment or educational development;
2. submission to, or rejection of, such conduct by an individual is used as the basis for employment or education decisions affecting such individual or

3. such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile or offensive environment.

Examples of sexual harassment-type conduct may include, but are not limited to, unwanted sexual advances; demands for sexual favors in exchange for favorable treatment or continued employment; repeated sexual jokes, flirtations, advances or propositions; verbal abuse of a sexual nature; graphic verbal commentary relating to an individual's body, sexual prowess or sexual deficiencies; coerced sexual activities; any unwanted physical contact; sexually suggestive or obscene comments or gestures; or displays in the workplace of sexually suggestive or obscene objects or pictures. Whether any act or comment constitutes sexual harassment-type conduct is often dependent on the individual recipient. Violations may also result in referral to legal authorities and/or other legal action.

21. Other kinds of conduct not acceptable:

A. Class disturbance- Classes in session are not to be disturbed except in cases of emergency.

B. Assemblies – Pupils not showing proper respect for speakers or entertainers or making a disturbance during any assembly or pep rally will no longer be allowed to attend assemblies.

C. Hallways- There is to be no running, scuffling, or loitering in the rest rooms or hallways. Students are reminded to keep to the right in all corridors, stairways, and doorways. Lines must keep moving; no running or shouting during change of classes.

D. Electronic Devices – A student shall not use an electronic device, including personal or school-owned digital devices, inappropriately or in a manner that violates the privacy of another student or staff employee.

E. Biting or other Acts which could transfer Blood Borne Pathogens – Due to the possibility of the exchange of body fluids and bloodborne pathogen control standards, any student who bites, pokes, or similarly endangers another student or a staff member will be considered dangerous and may be suspended from school. This behavior will be treated by the administration as a form of assault.

22. Unacceptable Uses of Technology: Any violation of the Technology Acceptable Use/Internet Safety policy is a violation of the Code of Conduct. Any violations of this policy may, in addition to loss of user privileges, result in disciplinary action up to and including suspension or expulsion. Violations may also result in referral to legal authorities and/or other legal action.

Descriptions of consequences:

2 Hr Thursday Night School: From 2:30 PM-4:30 PM OR the last evening of the school week.

3 Hr Saturday School: From 8:00 AM-11:00 AM

- Students who are suspended or expelled may not be present on school property or at school activities or contests or on property controlled by the school. Class work missed as a result of a suspension may be made up, but the grade will be based on 80% of the grade earned on the assignment.

This policy is to comply with Section 3313.66 and 3313.661 of the Ohio Revised Code as amended by House Bill 421 passed by the Ohio Legislature and effective September 1, 1967.

DRESS

Student dress is considered the responsibility of the parents. Any reasonable standard of dress is acceptable as long as it does not interfere with the health or safety of the individual or others, or does not interfere with the educational process. When dressing for school, students should ask themselves the following questions: Does my clothing expose too much? (no) Does my clothing advertise something that is prohibited to minors? (no) Are there obscene, profane, drug-related, gang-related, or inflammatory messages on my clothing? (no) Am I dressed appropriately for the weather? (yes) Do I feel comfortable with my appearance? (yes) The following dress is generally inappropriate for school hours and should not be worn unless the principal determines that the attire does not interfere with the health or safety of the individual others, or does not interfere with the educational process.

- Any articles of clothing that have cutouts, excessive holes or see through elements
- Clothing that reveals undergarments
- Clothing that promotes alcoholic beverages, tobacco, the use of controlled substances, depicts violence, is of sexual nature, or is of a disruptive nature or is inappropriate for the school setting.
- Pants not worn on the waist
- Shirts, blouses, and dresses that do not cover the back, waist, midriff or shoulders
- Shirts, blouses and dresses that have excessive armpit cut outs.
- Hats (that includes hoods) during the teacher work day (7:00AM – 2:30PM).
- * Tank tops, tube tops and muscle shirt.
- * Shorts and dresses/skirts MUST be fingertip length when students are walking.
- * No low cut shirts/blouses that reveal excessive cleavage.
- * Gang related symbols, including bandanas and “dew rags”.

Determination of the appropriateness of dress shall be left up to the discretion of the principal. Students will be asked to change into acceptable dress – if they cannot, they will be placed in in-school suspension for the remainder of the day.

DUE PROCESS

Due process of law shall be given to each student in the event of suspension/expulsion in accordance with Sections 3313.66 and 3313.661 of the Ohio Revised Code.

EARLY GRADUATION

Questions about graduating early should be directed to the Guidance Counselor.

EIGHTEEN YEAR OLDS

Unless legally emancipated from parents all procedures that apply to underclassmen in terms of signing out, providing written excuses for absences, field trip forms will apply to those students who have turned 18. This policy includes withdrawing from school. All school policies and codes of conduct apply to 18 year olds.

ELECTRONICS

All electronic devices not directly related to an educational setting are not to be brought to school. They disturb classes and are often lost or stolen. These items may be confiscated and turned in to the office with appropriate action being taken. ***TRIAD LOCAL SCHOOLS IS NOT RESPONSIBLE FOR LOST OR STOLEN ITEMS.**

EMERGENCY RELEASE FORM

At the beginning of each school year, parents are asked to complete an emergency procedure form. All required forms will be completed on-line using the Final Forms system. This provides the necessary information that is required for the school to take action in case an individual emergency arises. This is a very important part of the students' records.

EMERGENCY RELEASE FORMS DUE – August 31, **2021**.

IF A STUDENT FAILS TO TURN IN THIS FORM ON THE DATE ABOVE, THE STUDENT WILL NO LONGER BE PERMITTED TO ATTEND SCHOOL UNTIL THE OFFICE RECEIVES THE FORM. THE EMERGENCY RELEASE FORM IS CONSIDERED PART OF THE REGISTRATION PROCEDURE, WITHOUT IT A STUDENT CANNOT BE CONSIDERED REGISTERED.

EXAMS, FINAL STUDENT PRODUCTS, CAPSTONE PROJECTS

A final student product will be required in all classes; each student product or exam is worth 20% of the final grade in each course. Teachers have the option to assess student mastery of the material in multiple ways, including portfolios, capstone projects, etc.

EXTRA-CURRICULAR ACTIVITIES

The Triad Local Board of Education believes that extra-curricular activities are necessary to supplement the curriculum of the school and to provide a wider base for the development of each child. A wide choice of extra-curricular activities is offered to meet the many needs of students. Each of these activities is unique unto itself and requires a unique governing system. For this reason, membership and participation in each activity is self-determined and described fully in the constitution of each individual activity. Development of the constitution, by laws and/or rules of operation is assigned as a duty of the activity advisor, teacher or coach.

I. Membership in Extra-Curricular Activities:

- A. May be determined by election of the student body or member of the faculty according to the provision stated in the constitution of that activity.
- B. May be determined by tryout by the advisor, teacher, or coach.
- C. May be limited to students honored by academic standards.
- D. May be limited to students by grade level.
- E. May be limited to students by age.
- F. May be limited to students who demonstrate predetermined levels of competition or achievement.

II. Denial of Participation:

- A. Students may not participate in any extra-curricular activity unless they arrive by 11AM the day of the activity or unless they are excused by the administration for one of the following reasons:
 - 1. Routine doctor appointment with written permission to participate from the attending physician;
 - 2. Attendance at a funeral;
 - 3. Dental appointment covered by a note
 - 4. Absences approved in advance such as college visitation;
 - 5. Other good and just causes approved in advance by the principal.
- B. Students expelled or suspended from school under Section 3313.66students are not

eligible to participate in extracurricular activities during the period of the expulsion or suspension.

C. Students may be denied participation:

1. By vote of the activity membership where provided by its constitution.
2. By disciplinary action of advisor, teacher or coach, for infraction of any rules of participation provided in written form to each participant by the advisor, teacher, or coach.
3. To limits established in the constitution and/or rules of participation provided each student by the advisor, teacher, or coach.
4. Unpaid school fees

D. Students will be notified of a denial of participation by the activities advisor, teacher, or coach:

1. Verbally (or)
2. In written form when requested by the student, parent, guardian, or custodian.

E. Appeals:

1. May be submitted to the building principal in writing within five (5) school days of the notification of denial of participation for non-athletic activities.
2. For athletics may be submitted to the Athletic Director in writing within five (5) school days of the notification of denial of participation.
3. Will be heard within five (5) school days of receipt of the appeal.
4. A final decision will be announced 48 hours after the hearing.

FEES

Fees can be paid starting September **7th**. All fees should be paid by October 1st. If full payment is not an option, it is suggested that 1/3 of a student's school fees should be paid by September 4th; 1/3 should be paid by December **16th** and the last 1/3 should be paid by March **31st**. Failure to pay school fees may result in students being denied participation in school activities such as dances, (including Homecoming activities and Prom), assemblies/programs, field trips, etc. Pay to Participate fees must be paid before the first meeting of that activity. Payments may be made using Pay For It.

FIELD TRIPS

Field trips are planned for educational purposes to meet classroom objectives. These objectives might include specific curricular activities and/or celebrations of accomplishments. These trips are a privilege and as such students may be banned from trips if they have too many absences, are doing poorly in class, have failed to make up work from previous trips, or for other reasons deemed appropriate by the administration and/or supervising teacher. In deciding to attend a field trip students accept full responsibility for his/her actions while on the trip.

FOOD AND DRINK

Students should not eat or drink (pop, juice, etc.) while in the hallway and classrooms. The auditoria during regular lunch periods is the acceptable place to consume beverages and food items. Students are not permitted to purchase food or drinks from the machines during school hours. Students are not to have unsealed beverages outside of the auditoria during the school day, unless the situation has office approval. Water is permissible with office/teacher approval.

FOSTER CARE

Students who meet the Federal definition of “in foster care”, including those who are awaiting foster care placement, will be provided a free appropriate public education (FAPE) in the same manner as all other students of the District. For additional information see Policy 5111.03.

FREE AND REDUCED LUNCH

Students who qualify for free or reduced lunches may secure the appropriate forms from the high school office.

FUND RAISING

Student organizations may ask their members to participate in a variety of fundraisers during the course of the year. Students are reminded that when they participate in a fund raising activity they assume full responsibility for all items taken to sell and they are responsible to turn in all monies collected in association with that fundraiser. Students who fail to return unsold items or the appropriate amount of money will not be allowed to participate in future fundraisers for any student organization. The unpaid money and/or returned items will be treated in the same manner as unpaid fees.

GRADING SYSTEM

*All grades appearing on the grade card will be recorded in letter format. “A” indicates superior work. “B” indicates work of good quality. “C” indicates work of average quality. “D” indicates work below average. “F” indicates work that is failing and no credit toward graduation. “I” indicates work is incomplete and must be made up within two weeks or the “I” converts to an “F”.

Teachers carry the responsibility for their own grades. The grade book must justify grades placed on student report cards. The data recorded in the grade book or electronic grade system must be able to justify grades placed on student report cards. It is suggested that at least 1 grade per week be recorded with supporting detail for the grade kept on file by the teacher. If a report card grade is challenged and the principal finds that the grade is substantiated by supporting data the teacher’s professional judgment is final. The grading system used to record grades in the Progress Book (e.g. percentage, total points, etc.) is up to the professional judgment of the teacher. He/she must record the final grade in letter format. Students should be notified of teacher’s grading system during the first week of the course. Students enrolled in an AP course or the equivalent College Credit Plus course, will use a 5 point GPA scale.

The following is the required grading scale:

Grading Scale

Weighted Grading Scale (AP, CC+)

<u>SCALE</u>	<u>POINTS</u>	<u>SCALE</u>	<u>POINTS</u>
100-99 = A+	4.0	100-99 = A+	5.0
98 –94 = A	4.0	98-94 = A	5.0
93 – 90 = A-	3.7	93-90 = A-	4.7
89 – 88 = B+	3.3	89-88 = B+	4.3
87 – 84 = B	3.0	87-84 = B	4.0
83 – 80 = B-	2.7	83-80 = B-	3.7
79 – 78 = C+	2.3	79-78 = C+	3.3
77 – 74 = C	2.0	77-74 = C	3.0
73 – 70 = C-	1.7	73-70 = C-	2.7
69 – 68 = D+	1.3	69-68 = D+	2.3
67 – 64 = D	1.0	67-64 = D	2.0

63 – 60 = D-	0.7	63-60 = D-	1.7
59—00 = F	0.0	59-00 = F	0

In addition to an academic grade, students will also receive a rating on their work ethic and conduct. The characteristics of a good work ethic include: completing classwork and homework on time; on time and prepared for class; works well independently and with others and does not give up easily. The characteristics of good conduct includes: respects self, others and property; follows all directions given; accepts responsibility for personal decisions and actions; and demonstrates appropriate social interactions and good citizenship. Students will receive a rating using the following scale to measure the aforementioned characteristics: O: Outstanding – meets and surpasses all characteristics; S: Satisfactory – meets all characteristics; N: Needs Improvement – meets some characteristics; U: Unsatisfactory—rarely meets characteristics.

HARASSMENT

All persons associated with Triad High School, including, but not necessarily limited to, the Board, the administration, the staff and the students, are expected to conduct themselves at all times so as to provide an atmosphere free from harassment. It is a violation of law and of school rules for any student or staff member to take any of the following actions toward another student or staff member, or any person associated with the school district while on District property or at any school-related event on or off District property.

DEFINITION OF HARASSMENT:

Sexual Harassment

- A. Verbal: written or oral sexual innuendos, suggestive comments, jokes of a sexual nature, sexual propositions, or threats.
- B. Nonverbal: placing sexually suggestive objects, pictures, or graphic commentaries in the school environment or making sexually suggestive or insulting gesture, sounds, leering, whistling and the like.
- C. Physical Contact: threatened, attempted, or actual unwanted bodily contact, including patting, pinching, pushing the body, or coerced sexual intercourse.

Gender/Ethnic/Religious/Disability/Height/Weight Harassment

- A. Verbal:
 - 1. Written or oral innuendos, comments, jokes, insults, threats, disparaging remarks, or hate speech concerning a person’s gender, national origin, religious beliefs, etc.
 - 2. Conducting a “campaign of silence” toward a fellow student, staff member, or other person associated with the district by refusing to have any form of social interaction with the person.
- B. Nonverbal: placing objects, pictures or graphic commentaries in the school environment or making insulting or threatening gestures.
- C. Physical: Any intimidating or disparaging such as hitting, hissing or spitting on the person.

What To Do If You Are Harassed

Any student who believes that he/she is the victim of any of the above actions or has observed such actions taken by another student, staff member, or other person associated with the Triad Local Schools should promptly take the following steps:

- A. If the alleged harassed is a student, staff member, or other person associated with the District other than the student’s principal,

the affected student should, as soon as possible after the incident contact the principal or assistant principal. B. If the alleged harassed is the student's principal, the affected student should as soon as possible after the incident, contact the superintendent.

The student may submit a report in writing, by telephone, or in person. The reporting student should provide the name of the person(s) whom he/she believes to be responsible for the harassment and the nature of the harassing incident(s). The report shall be investigated in a timely and confidential manner. While a charge is under investigation, no information will be released to anyone who is not involved with the investigation, except as it be required by law or in the context of a legal or administrative proceeding. No one involved will discuss the subject outside the investigation. If the investigation reveals that the complaint is valid, then prompt, appropriate remedial and/or disciplinary action will be taken to prevent the continuance of the harassment or its recurrence. All students are expected to act responsibly, honestly, and with the utmost candor whenever they present sexual harassment allegations or charges against fellow students, a staff member, or others associated with the District. Some forms of sexual harassment of a student by another student or staff member may be considered a form of child abuse, which will require that a report be made to the proper authorities.

HAZING

Triad High School, in order to maintain a safe learning environment for all students, will not tolerate hazing of students and prohibits hazing at all times. Hazing means any conduct or method of initiation into any student organization on public or private property, which will fully causes or creates a substantial risk of causing physical or mental harm to any student, another person and/or property. A person who believes they have been the victim of hazing or with any knowledge or belief of conduct that may constitute hazing should speak with the principal, teacher or coach. Upon receipt of such complaint the building principal or his designee shall conduct an investigation as soon as possible.

HOMELESS STUDENTS

Homeless students will be provided with a free and appropriate public education in the same manner as other students in the district. Homeless students are eligible to receive transportation services, participate in education programs for students with disabilities or limited English proficiency, participate in gifted and talented programs, and receive meals under school nutrition programs. Homeless students will not be denied enrollment based on lack of proof of residency. For additional information contact Brooke Perry, the county attendance officer is also the district liaison for homeless students. She can be reached at 937-869-1035.

HONORS DIPLOMA

Students who complete a college preparatory curriculum, a 2-year vocational program, plus criteria established by the State Department of Education are eligible to be awarded an honors diploma. Specific requirements are available in the guidance office.

HONOR ROLLS

The Honor Rolls recognize students who have achieved academic success in their classes. The three separate rolls are:

- a. Hall of Fame – 3.75 - 4.0
- b. Honor Roll - 3.401 – 3.749
- c. Merit Roll - 3.00 - 3.400

In order to earn a place on the honor roll, a student must not have a grade lower than a C-. At the end of each grading period, a list of honor roll students will be sent to the newspaper for publication. Students who are on the honor roll all year will be recognized at the Spring Awards Program.

LOCKERS

Students will be assigned lockers by the office before school. To secure the lock combination the students must contact the office and the combination will be issued. These lockers remain the property of the Triad Board of Education and are supplied for students' use for storing personal belongings and books. They are at no time to be used for storing articles that are against the law, against the rules of the school, or serve no useful purpose for school related activities. The administration reserves the right to inspect any locker and the contents at any time that it is suspected of containing any objectionable or unlawful material. In order to insure proper care and treatment of lockers, students are to keep lockers locked at all times, are not to stick anything on the face of the locker, and are not to be in another person's locker.

LOST AND FOUND

If you find an item that does not belong to you in the building or on the school grounds, turn it into the office. If you lose an item at school, check with the high school office to see if it has been returned. At the end of each semester, the school reserves the right to dispose of the items in the lost and found area. **If lost items are brought to the office and they contain illegal substances/objects as defined in the Handbook, the student to whom it belongs may receive disciplinary action.**

LUNCH/BREAKFAST

During lunch the following guidelines are to be observed:

- 1) Students at lunch are not permitted to be in lockers without a pass.
- 2) After you finish eating remain in the auditeria
- 3) No food is to be taken out of the auditeria.
- 4) Students must have a pass to leave the auditeria during lunch.

MAKE-UP WORK

Students who have excused absences from school are permitted to make-up work missed in class. Students are permitted to have the number of days they missed to complete make-up work. **At the end of a semester, all outstanding work must be completed within two weeks or the students Incomplete will be changed to F.** Work missed due to a field trip must be turned in by the original due date unless prior arrangements are made with the classroom teacher who has assigned the work.

MEDIA CENTER

Students are encouraged to use the Media Center for classroom assignments as well as for recreational reading. The Media Center is meant to be a quiet place for you to work. Each student must have a pass issued by one of his/her teachers, to come to the media center. Unless stated otherwise, the pass will be valid for the entire period for which it is issued.

A. Rules

1. Students may whisper quietly only among people at their table
2. Students are not permitted to have candy, gum, food or drink in the Media Center
3. Students must be courteous and polite to others at all times
4. Students may only sit four at a table
5. Students must sign the log sheet to use the computer

B. Consequences

1. Verbal Warning
2. Students will return to class/study hall
3. Repetition of this behavior upon future visits to the Media Center will result in the student losing Media Center privileges for two weeks.
4. Continued violation of Media Center Rules will result in students losing Media Center privileges for the remainder of the semester
5. The Media Specialist reserves the right to complete an office referral at any time.

C. Circulation Procedures

1. Most books may be borrowed for a two-week period. Designated Encyclopedias may be borrowed on an overnight basis, due to high demand of these books.
2. Fines
 - a. An overdue fine of 5 cents per day will begin to accumulate the day after the book is due.
 - b. Removal of spine labels, barcodes will result in a 75-cent fine
 - c. A book overdue for more than one month will be considered lost. Full replacement cost will be charged.
 - d. Appropriate fines will be assessed to any book that is damaged beyond normal wear
 - e. Media Center fines accumulate from one year to the next, just as any other unpaid fees.
 - f. All fines are to be paid to the Media Specialist.

MEDICATIONS

Before any medication or treatment may be administered to any student during school hours, the Board shall require the written prescription from the child's physician accompanied by the written authorization of the parents. This document shall be kept on file in the nurse's clinic Only medication in its original prescription bottle, labeled with the date of the prescription, student's name, and exact dosage will be administered. Parents, or students authorized in writing by physician, may administer medication or treatment. These medications must be administered from the high school clinic. With office approval students with chronic health problems which require immediate medication (e.g. asthma) may carry the medication. Forms necessary for the administration of medicine, both prescribed and non-prescribed, can be found at the link provided below:

<http://www.triad.k12.oh.us/administrativeDepartment.aspx?aid=20>

NATIONAL HONOR SOCIETY

National Honor Society Selection Procedure

The following procedure will be used in selecting students for membership in the National Honor Society.

1 - The National Honor Society advisor will determine those full time junior and senior students who meet the grade point average requirement for selection. The cumulative grade point averages determined by the student's semester averages obtained during their 9 – 10 – 11- 12 years. Any junior or senior with a cumulative GPA of 3.5 or higher is eligible. Students must be enrolled at Triad at least one full semester prior to their consideration for membership. Points will be assigned to the grade point averages as follows: 4.0=40, 3.9 = 39, 3.8 = 38, 3.7 = 37...3.5=35. The number of points will be used in determining the student's overall eligibility. The National Honor Society advisor will notify students with 35 points or more, asking them to submit the Student Activity Information Form (S.A.I.F.) Only students submitting the S.A.I.F. will receive consideration for membership.

2 - Each student candidate must complete the Student Activity Information Form and submit it to the National Honor Society advisor by the specified time. Points will be assigned as follows: 1 or 2 years of participation = 1 point, 3 or 4 years of participation = 2 points. A maximum of 30 points may be achieved on the S.A.I.F. Students will be required to complete an essay addressing their own personal character and leadership qualities. Students are also required to have two individuals of their choosing to complete evaluation forms pertaining to the worthiness of the student to be a part of the organization. Of these evaluations one must be from an individual outside of the Triad staff. The essays and evaluations must be attached to the S.A.I.F. form in order to receive further consideration in the selection process. (The faculty will be able to utilize these essays and evaluations when evaluating each candidate's qualities in the areas of leadership and character.)

3 - Students who have composite scores of at least 60 points on the S.A.I.F. and the grade point average will be submitted to the faculty for rating and evaluation. The faculty will be asked to rate each candidate within the areas of leadership, character and service. These categories come from the National Honor Society handbook and serve as the recommended standards for national chapter requirements. The faculty will rate each candidate on 1 – 5 scale for each category. The mode of the accumulated rubric scores must be a 4 or 5 in order for the candidate to be granted NHS membership. Comments will not be included on the faculty evaluation form and the faculty committee will only use the three scores to issue a membership invitation.

4 - NHS membership requires that each candidate have the following:

- Minimum 3.5 GPA
- At least 60 points on the S.A.I.F. and the GPA.
- Appropriate score on the character and leadership faculty evaluation.

5 - To maintain membership, members perform 10 hours of volunteer service within the Triad community for each semester and during the summer.

National Honor Society Dismissal Procedure

1. The National Honor Society advisor, along with the faculty committee will monitor student compliance with the rules and regulations of the National Honor Society. The advisor and faculty committee will monitor community service questions/concerns and violations.
2. Members who fall below the standards which were the basis of selection (academic, service), the National Honor Society constitution and by-laws, or who exhibit breeches in conduct contrary to the standards of character and leadership, to which NHS members should aspire, shall be promptly warned in writing by the National Honor Society advisor and given a specific time for compliance.
In the case of a flagrant violation of school rules or civic laws a member does not have to be warned. Copies of the warning letter will be supplied to members of the faculty committee for review.
3. Students who fail to correct the deficiency within the specified period of time will be brought before the faculty committee for an informal hearing. The faculty committee will review the situation and determine whether; additional time should be given for compliance, further disciplinary action should be taken, or if the member should be dismissed. The student has the right to be present at the faculty committee hearing. The student and the parents will be notified in writing of the disposition of the faculty hearing. Any member of the National Honor Society who has resigned or been dismissed from the membership, is never again eligible for membership in the National Honor Society.
4. The principal reserves the right to approve all chapter activities and decisions, including selection and dismissal.
5. A member who has been dismissed has the right to appeal that decision to the building principal. Following the hearing with the principal, if the member is dissatisfied with the decision the member may appeal to the Board of Education. The member has the right to be represented at the appeal and request the appeal to be held in executive session.
6. The faculty committee will help with the contacting of advisors, supervisors, coaches, teachers, etc. in order to verify S.A.I.F. information, if deemed necessary.

OHIO HI-POINT JVS

Students interested in attending Hi-Point during their junior and/or senior years should take a social studies course as a freshman and sophomore, and a mathematics course the freshman and sophomore years. Anyone who is interested should talk to the counselor, or principal, about Hi-Point.

A student who attends Hi-Point will have the same graduation requirements as those completing their education at Triad. These requirements include 4 English courses, 3 social studies courses, 3 math courses, 3 science courses, ½ phys. ed., and ½ health. A JVS student is required to have 21 credits to meet graduation requirements. **Students who return from JVS and fail to complete their program will be required to have 21 credits to graduate.**

ONLINE LEARNING

Triad is contracted with Schools PLP, an online learning provider, to offer students a variety of online learning options to recover credits, as well as to be enrolled in enrichment opportunities in courses not offered in the traditional classroom. If you are interested in this program, please see Mr. Johnson or the Guidance Counselor. Students must be approved by administration for online enrollment.

POSITIVE BEHAVIOR

In an effort to create a positive atmosphere and to cultivate positive behavior in our students, Triad High School has adopted the following guidelines: RESPECT SELF, RESPECT OTHERS and RESPECT PROPERTY.

P.A. ANNOUNCEMENTS

Announcements will be read during first period. **These announcements will be emailed to students and posted on the website.** Announcements will be given over the public address system at the end of the school day. Every effort will be made not to interrupt classes with intercom announcements.

P.D.A.(Public Display of Affection)

The administration and staff of Triad High School feel that the school setting is not the place for an open display of affection. Holding hands is considered the only acceptable display of affection at school.

REMAINING AFTER SCHOOL

There are times when students need to stay after school to work on projects, etc. There is no problem with this as long as you have arranged in advance for proper supervision by a member of the faculty, and transportation home. If you do not have supervision, you are not to be in the building before 7:00AM, or after 2:20PM.

SCHEDULE CHANGES FOR HIGH SCHOOL STUDENTS

Any schedule changes must be handled through the counselor or principal. Some general guidelines have been established:

- 1) Schedule changes will take place through the principal and the guidance counselor, only.
- 2) A valid reason must be given for the change. The following are the only reasons that will be accepted for changing a schedule:
 - a) Teacher Initiated
 - b) Prerequisite Lacking
 - c) Needed for College Entrance
- 3) Schedule changes will require parent's signatures as well as teachers. These schedule changes are to be made prior to the start of the new semester.
- 4) No schedule changes will occur after the first week of a semester unless there are extenuating circumstances. Ex. – The Spanish II teacher discovers that you have been misplaced and should be in Spanish I.
- 5) These same rules apply at the beginning of each semester and to new students.
- 6) Any course dropped after the first 3 weeks for reasons other than those listed in #2 will result in withdrawal with a failing grade for the year or semester.

SCHEDULE SHEETS

Student schedules are distributed prior to the beginning of the 1st semester for the entire year. If students lose their original schedule, they may receive another copy in the office.

SEARCH & SEIZURE CLAUSE

The school reserves the right to impose a search and seizure of a student's materials (purse, book-bag, gym bag, clothing, locker, automobile, etc.) if there is a reasonable suspicion that illegal or unlawful materials are being held in that area. This is vital to maintain the security and safety of the student body and the staff. If a student refuses to cooperate the sheriff may be contacted.

STUDENT PARKING LOT REGULATIONS

The student parking lots are clearly marked as you enter school property. These are the only areas in which students are allowed to park. Orderly parking must prevail in this area. Students are not permitted to visit these parking areas during the school day unless they have verbal or written permission from the principal. Any student in the parking area during the school day, without written permission from the principal, will be subject to disciplinary action and may also have his/her parking privileges revoked. Students are not permitted to park in the teacher parking areas.

All students must have a parking tag displayed. Parking tags may be purchased from the office for **\$10.00**. **Students who received an all year honor roll award the previous year get a free parking pass.** Proof of insurance, registration and driver's license must be presented to secure a tag. Driving to school is a privilege and not a student right. The following regulations apply to all students who drive to school. Any student violating these regulations is subject to loss of privileges:

1. Speed on school grounds will not exceed 10 mph
2. Speed in the school zone will not exceed 20 mph
3. Student must park in their assigned area
4. Students may not drive recklessly
5. Students must yield to all pedestrians on school grounds
6. Students may not pass buses in the parking lot.

Note: The school reserves the right to tow, at the student's expense, a vehicle that does not have a proper Triad High School parking permit.

STUDENT CONGRESS ELECTIONS

A. Election of Congress President and Vice-President.

1. Any person wishing to run for the office of President or Vice-President of Congress must fulfill the following requirements:
 - a. Be either a sophomore or junior at Triad.
 - b. Be a fulltime student at Triad Local Schools
 - c. Have a 1.67 GPA or better
 - d. Run as a team for President and Vice-President
 - e. Fill out a completed application from the Advisor
 - f. Complete a petition that has the signature of 45 currently enrolled Triad High School students
 - g. Complete a formal interview with the Advisor and the Principal. This interview is the final step to be eligible for the election and it will determine eligibility. This interview may be waived by the Advisor.
 - h. If no one applies for either office, the positions will be appointed by the Principal and the Student Council Advisor.

B. Election of Class Officers

1. Any person wishing to run for the office of President, Vice-President, Secretary, Treasurer, or Student

Congress Representative of their class must fulfill the following requirements:

- a. Be a full time student at Triad High School
- b. Have a 1.67 GPA or higher
- c. Fill out a completed, written application from the Advisor
Complete a petition that has the signatures of 25 currently enrolled members of their class
- d. Complete a formal interview with the Congress Advisor and Class Advisor. The interview is the final step to be eligible for the election and will determine eligibility. This requirement may be waived by the advisor.
- e. The Congress Advisor will compose a slate for class officers.
- f. If no one applies for a class office, the position will be appointed by the Class Advisor and the Student Congress Advisor or it may be left unfilled.

STUDENT RESPONSIBILITIES

The school's rules and procedures are designed to allow students to be educated in a safe and orderly environment. All students are expected to follow staff member's directions and to obey all school rules. Students must arrive at school on time, prepared to learn and participate. Adult students (age 18 or older) must follow all school rules.

In order to keep parents informed of their child's progress in school, parents will be provided information on a regular basis and whenever concerns arise. Many times it will be the responsibility of the student to deliver the information. The school, however, may use the mail or hand delivery when appropriate. Parents have the option of receiving communication from the school via e-mail and/or facsimile by filling out the appropriate form available in the high school office. Parents are encouraged to build a two-way link with their child's teachers and support staff by informing the staff of suggestions or concerns that may help their child better accomplish his/her educational goals.

STUDENT SERVICES

Triad provides students with the following specialized services:

Guidance Program: This involves career guidance, college enrollment information, financial aid, personal or group counseling services, testing information and school records.

Transportation: The transportation coordinator plans daily bus routes, trips to extra-curricular activities and field trips. The transportation coordinator is housed in the central office annex.

Health: Triad employs a full-time nurse. She is housed in the elementary building but rotates between all three buildings. All routine health screenings and emergency illnesses are handled through the clinic located in the high school office complex.

STUDENT VALUABLES

Students should not bring items of value to school. Items such as jewelry, expensive clothing, electronic equipment, and the like, are tempting targets for theft and extortion. The school is not liable for any loss or damage to personal valuables.

STUDENT WELL BEING

Student safety is the responsibility of both students and staff. Staff members are familiar with emergency procedures such as evacuation procedures, fire and tornado drills, safety drills in the event of a terrorist or other violent attack, and accident reporting procedures. If a student is aware of any dangerous situation or

accident, he/she must notify a staff person immediately.

State law requires that all students have an emergency medical authorization completed and signed by a parent/guardian on file in the high school office. If any information on this form changes throughout the year, the parent/guardian needs to correct the form that the school has on file.

Students with specific health care needs should deliver written notice about such needs, along with physician documentation, to the high school office.

STUDY HALL RULES

A student may schedule one study hall per semester. The rules for all study hall are:

1. Each student is responsible for having something to do.
2. No sleeping.
3. Students must have permission to leave their seats.
4. Students may **not** work together, unless they have permission to work on a academic assignment.
5. No talking (unless students have followed rule 4).

SURVEILLANCE CAMERAS

The high school is equipped with a system of surveillance cameras, which were installed as a means of promoting student safety. The images captured by the cameras may be used to enforce the student code of conduct as they assist school authorities in determining fair and appropriate disciplinary measures.

TARDIES/EARLY SIGN-OUT

Tardies to School

If you report to school after the tardy bell has rung at 7:20 you must report to the office to get an admission slip. After 6 tardies in a semester, the student will be assigned an after school detention for any subsequent tardies. For a tardy to be excused you must have a note from parents or they must call the office. Acceptable reasons for tardiness are found on pages 14-16 under section for "Excused Absences." However, there is a limit of six excused/unexcused tardies/early sign-outs per semester.

Tardies to Class

The office will track Tardies to class. Students late to class will secure a tardy slip from the office. If you are tardy to class the following process will be used each semester. On the 7th tardy the student will be referred to the office. Each subsequent tardy will result in another office referral and an additional detention will be assigned.

Early Sign-Out from School

Once a student has accumulated six (6) tardies AND/OR early sign-outs, they will be assigned a one hour detention for each additional tardy and/or early sign-out, (starting with the 7th occurrence). The amount of time a student is tardy will be considered part of the **52** hours of absence that is allowed by the school.

TELEPHONE

The office phone may be used for **school related issues**. (You may not use the office phone for items you forgot to bring, i.e. Lunch money, uniforms, PE clothes, permission for early dismissal, or bus passes, etc.) Students are **not** to use school phones located in the various classrooms.

TEXTBOOKS

Textbooks are provided at public expense for all students who are responsible for returning all books issued to them at the end of the semester, or year, showing no more than normal wear. Fines will be assessed in all cases where books show evidence of carelessness on the part of the student. Lost textbooks must be paid for at once. The price will be the replacement cost. If the books are found, the payment will be refunded.

VACATION

Each student is entitled to **52** excused hours of absences per school year. A student may use 35 of the 56 total hours for vacation during the school year, as long as the parent/guardian has notified the high school office by completing a student vacation request form at least 48 hours prior to the start of the vacation. Vacation days will **not** be approved for days when state tests are being administered.

VALEDICTORIAN, SALUTATORIAN (Seniors)

Class rank is figured **at the end of the school year**. Candidates for valedictorian and salutatorian must be from the class, which is graduating. Candidates for early graduation will not be considered for either of these honors.

WEATHER EMERGENCIES/CANCELLATIONS

The district will utilize the School Messenger phone messaging system. Please make sure that you inform the high school of any telephone number corrections that need to be made during the school year.

WITHDRAWAL FROM SCHOOL

Any student withdrawing from school should report to the office before the first period and obtain a student withdrawal form. This sheet is to be signed by each of your teachers, the media specialist, and the secretary to show that you have turned in all books, chromebook and paid all fines. This sheet is then returned to the office during the last period, or immediately after school.

No student under the age of eighteen (18) is allowed to withdraw from school without the written consent of his/her parents and in compliance with state law. A student who otherwise withdraws from school shall be reported to the juvenile judge of the county and to the Bureau of Motor Vehicles for suspension of their driver's license, if he/she is under the age of 18.

Parents must notify the Principal about plans to transfer their child to another school. School records, including disciplinary records of suspension and expulsion, will be transferred to the new school within 14 days of the parents' notice or request.

WORK PERMITS

Work permit applications may be secured through the high school office. Upon completion of the application the student returns the application to the office where the work permit is completed on-line with the Wage and Hour Division of the State of Ohio.

TRIAD SCHOOLS HONOR CODE FOR A COMMITMENT TO EXCELLENCE

Triad Local Schools strive to uphold the highest level of personal characteristics within its learning environment to effectively promote students, staff, and parents to serve as productive and contributing members of society. This honor code has been implemented to aid in the achievement of all participants in the educational community. In order to achieve success, Triad students, staff, and parents must embody the following ideal character traits:

1. HONESTY

-ethical –straight forward –fair -possesses integrity –candid –just –truthful –direct -does own work -willing to admit mistakes –principled -sincere

2. RESPONSIBILITY

-dependable –punctual -hard working -follows instructions -mature decision making -obeys school rules-accepts consequences for actions-diligent -doesn't make excuses - turns in completed assignments

3. RESPECT

-polite -positive self-esteem –courteous -maintains good hygiene -speaks kindly to others -open-minded -does not backtalk to others -treats others with dignity-well-mannered -tolerant of others differences –civil

4. OPTIMISM

-positive attitude –encouraging –enthusiastic –hopeful –confident –cheerful –supportive -eager to learn - happy disposition -voices concerns appropriately -does not whine

5. COOPERATION

-volunteers -willing to forgive others -takes turns -gets along with others -does things gladly -able to improvise -strives to communicate effectively-displays school spirit and good sportsmanship-seeks appropriate help when needed

These five character traits are the necessary elements in a commitment to excellence. Violations that infringe upon this commitment are, but not limited to, the following:

Plagiarism – The intentional misrepresentation of another's words, ideas, and/or work as your own.

Example: Borrowing information or facts that are not common knowledge without proper documentation and bibliography; submitting work that was prepared by another individual or retrieved from the internet or other resources.

Cheating– The intentional unauthorized giving or receiving of information or copying another person's and/or student's work, whether in parts or whole, in order to gain an unfair advantage in academic or extracurricular work. Example: Copying or allowing others to copy academic work, including tests, homework, worksheets, etc.; unauthorized use of study aids, including cheat sheets, stolen/borrowed tests, notes, agendas, books, computer, calculators, or other data; destroying another individual's work or projects.

Lying – The intentional act of deception by telling a falsehood or untruth, whether oral or written. Example: Forging any school document; deceiving staff members; faking illness to gain extra time for academic work.

Toleration –The intentional knowledge and acceptance of any of the above violations. Example: Knowing your peers are exchanging homework and not reporting the violation; witnessing the destruction of someone’s work and not reporting it; observing peers cheating on a test and not reporting it.

Violations of the Honor Code

- First Offense -**
1. Student will be assigned an alternative assignment.
 2. Student may receive a 1 hour detention.
 3. Parents will be notified of the violation.

Second Offense – Same Course

1. Student will be assigned an alternative assignment.
2. Student may receive a 3 hour detention.
3. Parents will be notified.
4. Student will be placed on Academic Probation.

Two Courses

1. Student will be given alternative assignments.
2. Student may be required to serve a 6 hour detention per offense.
3. Parents will be notified of the violation.

Third Offense – Same Course

On the 3rd offense, student will be removed from the class and receive and “F” for the course.

Two Courses

Procedures will follow those of both a first offense and a second offense same course.

Multiple Courses (3+ courses)

Procedures will follow those of a second offense in two courses.

School personnel will not provide letters of recommendation and reserve the right to retract letters of recommendation that have already been issued.

***Note: Since a student can only have one study hall per semester, any student who is removed from a class for honor code violations and already has a study hall, will have to take another course in Isolated Student Study.**

****Violations of Toleration will be classified as a Level I violation in the Discipline Code.**

***** Academic Probation prevents a student from all field trips for 9 weeks.**

APPENDIX A

Triad High School

2021-2022

Regular Schedule

1st Period: 7:20-8:12

2nd Period: 8:16-9:07

3rd Period: 9:11-10:02

4th Period: 10:06-10:57

5th Period A: Lunch 10:57-11:27; Class 11:31-12:27

5th Period B: Class 11:01-11:27, Lunch 11:27-11:57, Class 12:01-12:27

5th Period C: Class 11:01-11:57, Lunch 11:57-12:27

6th Period: 12:31-1:21

7th Period: 1:25-2:20

1 Hour Delay Schedule

1st Period: 8:20-9:02

2nd Period: 9:04-9:45

3rd Period: 9:49-10:30

4th Period: 10:34-11:15

5th Period A: Lunch 11:15-11:45, Class 11:49-12:45

5th Period B: Class 11:19-11:45, Lunch 11:45-12:15, Class 12:19-12:45

5th Period C: Class 11:19-12:15, Lunch 12:15-12:45

6th Period: 12:49-1:35

7th Period: 1:39-2:20

2 Hour Delay Schedule

1st Period: 9:20-9:52

2nd Period: 9:56-10:27

3rd Period: 10:31-11:02

4th Period: 11:06-11:37

5th Period A: Lunch 11:37-12:07, Class 12:11-1:07

5th Period B: Class 11:41-12:07, Lunch 12:07-12:37, Class 12:41-1:07

5th Period C: Class 11:41-12:37, Lunch 12:37-1:07

6th Period: 1:11-1:44

7th Period: 1:48-2:20

1 Hour Early Release

1st Period: 7:20-8:02

2nd Period: 8:06-8:47

3rd Period: 8:51-9:32

4th Period: 9:36-10:17

5th Period A: Lunch 10:17-10:47, Class 10:51-11:47

5th Period B: Class 10:21-10:47, Lunch 10:47-11:17, Class 11:21-11:47

5th Period C: Class 10:21-11:17, Lunch 11:17-11:47

6th Period: 11:51-12:34

7th Period: 12:38-1:20



Triad Local School District RESPONSIBLE TECHNOLOGY USE AGREEMENT

The Chromebook, use of the Internet and other district approved technologies are intended to further student learning, growth and development in the TLSLD. Students and staff must adhere to the use of the Internet, apps, and hardware in an appropriate and responsible manner, conforming to network etiquette, courtesies and guidelines. Failure to adhere to these guidelines will result in disciplinary action, including referrals and suspension of privileges. TLSLD is not responsible for damages to personal technologies or other wireless communication devices.

DISTRICT TECHNOLOGY EXPECTATIONS

Be Responsible and Respectful

- Follow the teacher's instructions for Internet use, email, streaming media and all classroom-related activities. They are in charge of what you do on the device while in their classroom.
- Handle all technology equipment with care - follow Chromebook care expectations in the [1:1 Triad LSD Chromebook Guidelines & Procedures](#).
- Respect and protect your privacy and the privacy of others
 - Use only your assigned district account
 - Keep personal information such as: full name, address, phone number, etc., off of public websites
 - Keep all passwords secret and observe all district security practices
 - Represent yourself truthfully
- Respect and protect the integrity, availability, and security of all electronic resources
 - Conserve, protect, and share these resources with other students
 - Treat your digital technology with care, report any damages, security risks or violations to a teacher or administrator ASAP.
- Respect and protect the copyrighted/intellectual property of others
 - Cite all sources appropriately
 - Follow all copyright laws
- Respect and practice the principles of community
 - Communicate only in ways that are kind, responsible, respectful, safe and lawful
 - Obtain permission before taking/using photos, videos or images of other people
 - Use only school appropriate web content, language, images and videos

Be Safe

- Report threatening or offensive materials to a teacher or administrator
- Protect personal identity and the identity of others online
- Follow school district guidelines for web publishing and social media
- Use all equipment and systems carefully, following instructions

Triad LSD: Responsible Technology Use Agreement

You must complete your FinalForms prior to obtaining your Chromebook. Failure to do so will delay your Chromebook being issued.

Appendix C

Pathways to Graduation

Classes of 2021 and 2022

There is no one-size-fits-all way to graduate. Ohio gives you several ways to qualify for a high school diploma. Choose the way that works best for you!

To earn a high school diploma in Ohio, you must [complete the courses and requirements](#) **and then** choose a pathway to show that you are ready for college or a job. Your school counselor will give you more details about your options.

Complete Courses and Requirements

[Take and earn a state minimum of 20 credits](#) in specific subjects. You also must receive instruction in economics and financial literacy and complete at least two semesters of fine arts.

Meet one of the following options

OPTION 1

Satisfy **one** of the three **original pathways** to graduation that were in place when you entered high school. The pathways include:

1. **Ohio's State Tests** - Earn at least 18 points on seven end-of-course state tests. Each test score earns you up to five graduation points. You must have a minimum of four points in math, four points in English and six points across science and social studies.
2. **Industry credential and workforce readiness** - Earn a minimum of 12 points by receiving a State Board of Education-approved, industry-recognized credential or group of credentials in a single career field and earn the required score on WorkKeys, a work-readiness test. The state of Ohio will pay one time for you to take the WorkKeys test.
3. **College and career readiness tests** - Earn remediation-free scores in mathematics and English language arts on either the ACT or SAT.

OPTION 2

Satisfy the **new graduation requirements** for the classes of 2023 and beyond by:

1. **Demonstrating Competency** - Students will demonstrate competency in the foundational areas of

English language arts and mathematics or through alternative demonstrations, which include College Credit Plus, career-focused activities or military enlistment.

2. **Demonstrating Readiness** - Students will demonstrate readiness for their post-high school paths by earning two seals that allow them to demonstrate important foundational and well-rounded academic and technical knowledge, professional skills, as well as develop key social and emotional competencies and leadership and reasoning skills.

Class of 2023 and Beyond