

Bus Discipline Procedures

General Steps that should be followed for normal bus discipline issues:

Step 1: Driver talks to student in effort to resolve normal bus behavioral issues

- Primary goal --- Communicate to student the concern with displayed behavior and end unwanted behavior
- Could a conduct slip be issued at this stage? **Yes** – Primarily in situations where student doesn't respond respectfully to the driver and stop unwanted behavior.

Step 2: Driver contacts parent/guardian to explain situation if needed

- Primary goal --- Establish partnership with parent/guardian to ensure safe bus transportation
- Contact could be in the following forms
 - Conduct slip explaining situation with request to return form signed the next day
 - Phone call from bus driver to the parent/guardian
 - Phone call message left by bus driver if phone call attempt is unsuccessful

Step 3: Issue conduct report if problem continues

- Primary goal --- Driver to get assistance from principal of building where child attends in ending unwanted behavior. The principal has the authority to determine consequence at this point if deemed appropriate.

Step 4: Issue additional conduct report if problem is severe or if previously addressed problem continues.

- Primary goal --- Stop unwanted behavior
- Likely consequence --- If problem gets to this level, either due to severity of issue or due to repeated problems, a loss of bus riding privilege is probable. The length of loss of privilege will be at the discretion of the principal and related to the circumstances.

This process describes **normal bus discipline issues**. Severe issues would skip to step 4.

Examples of severe issues would include any inappropriate behavior that would be considered a violation of school rules within the school environment.

- Fighting
- Yelling/cursing at adult in authority
- Bullying
- Harassment of any type
- Possession/use of tobacco, alcohol, illicit drugs, prescription drugs, or look-a-likes
- Possession/use of any type of weapon

** This list is not meant to be inclusive of all possible violations of the code of conduct. Please read the student handbook for additional details and examples.