

# Triad PTA Regular Meeting Agenda

Date: May 22, 2015 Time: 4:00 p.m. Location: Triad Elementary Library

## Member Reminders

All request forms must be received by the President seven (7) days prior to a meeting date to be placed on the agenda.

Only complete request forms will be approved to be placed on the agenda. Only registered members in good standing have the ability to vote on issues.

## Call to Order

Meeting called to order by \_\_\_\_\_ at \_\_\_\_\_ am/pm on \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

Roll Call: \_\_\_ Beckley; \_\_\_ Ford; \_\_\_ Herndon; \_\_\_ Nott; \_\_\_ O'Neal; \_\_\_ McConnell; \_\_\_ Monroe; \_\_\_ Scoville; \_\_\_ Weatherford

Number in attendance (including voting members): \_\_\_\_\_. Is a quorum present? Yes/ No

## Pledge of Allegiance – Karen Herndon

## Approval of Agenda

\_\_\_\_\_ moved seconded by \_\_\_\_\_ to set the agenda.

Motion carried with/without corrections.

## Minutes – Are there any corrections to the minutes?

\_\_\_\_\_ moved seconded by \_\_\_\_\_ to approve the minutes of the regular meeting held on April 9, 2015.

\_\_\_\_\_ Minutes are approved as read. \_\_\_\_\_ Minutes are approved as corrected.

## Correspondence

Correspondence Received:

Correspondence Sent:

## Treasurer's Report

\_\_\_\_\_ moved seconded by \_\_\_\_\_ to approve financial statements representing the Triad PTA financial standing at the close of April 2015 as disclosed by the Treasurer.

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## Presidents Report

## Principal Report

## Standing Committee Reports

- **Membership - NONE**
  
- **Ways and Means**
  - Kroger
  - Campbell's,
  - Box tops
  
- **Community Events**
  - Breakfast with Santa - NONE
  - Secret Santa- NONE
  
- **Teacher Appreciation**
- **Financial Review – Committee is to ensure the review is complete by June 30, 2015**

## New Business

### Funding Requests - Summer Reading

\_\_\_\_\_ moved seconded by \_\_\_\_\_ to approve funding for district wide student incentives in assistance with Triad Title One in an effort to encourage the student body to complete summer reading assignments as instructed with the goal of decreasing the summer slide of reading fluency and promote literacy throughout the district. Total estimated expense district wide minus Title One funding \$7,500. Incentives include district wide giveaway of Triad Spirit T-shirts (\$7,000 minus \$3,250 Title One funding equals \$3,750), one (1) android tablet per grade level for drawings (\$2,000), various gift cards for Middle School and High School drawings (25 cards per building at an average of \$20 each totaling \$1000), Elementary School packet material (\$300), Urbana City Pool rental for Elementary School including DJ Dustin Barr (\$450). Donation letters to Champaign County businesses requesting financial assist for this program to be sent with the intention of offsetting the financial assistance needed.

### Funding Requests – Elementary Non-Fiction Material

\_\_\_\_\_ moved seconded by \_\_\_\_\_ to approve funding in the amount of \$3,000 for magazine material to be used by staff for the 2015/2016 school year non-fictional curriculum requirements.

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### Funding Requests – Reimbursement – Office Supplies

\_\_\_\_\_ moved seconded by \_\_\_\_\_ to approve reimbursement in the amount of \$60 to Meredith Ford for office supplies related to PTA business and fundraising (printer ink, marker sticks, and sheet protectors).

### Funding Requests – Officer Training Conference

\_\_\_\_\_ moved seconded by \_\_\_\_\_ to approve \$320 for the purpose of continuing training of current officers and initial training of new officers. Funding will cover \$80 registration fee, \$10 per person meal allowance, and mileage for four (4) officers to attend the Ohio PTA Leadership Training Conference August 15, 2015 from 9:00 AM – 4:00 PM at the South-Western Career Academy in Columbus.

### Special Committee Reports

- Bylaws and Standing Rules - NONE
  - Nomination (2015-2016)
    - President – Lois Monroe
    - Vice President – Ashley Nott
    - Secretary – Jill O’Neal
    - Treasurer – Meredith Ford
    - Elementary Building Representative – Karen Herndon
    - Middle School Building Representative – Melissa Scoville
    - High School Building Representative – Michelle McConnell
- \*Committee Chairs are appointed by the President at the first Regular Meeting of the school year.

### Unfinished Business

NONE

**Time of adjournment:** \_\_\_\_\_

### Closing Remarks

- First day of 2015/2016 school year is Wednesday August 19, 2015
- Submission deadline for Summer Reading assignments is Friday August 21, 2015
- Officer Installation Dinner/Organizational meeting TBA
- Next Regular Meeting: September 10, 2015 at 4:00 pm Triad Elementary Library